

Community College & Technical Center MIS - MISATFOR Minutes

MISATFOR Minutes 07/15/96

Executive Summary | Minutes

MINUTES

CCMIS ADVISORY TASK FORCE (MISATFOR)

July 15, 1996

Approval of Minutes from May 16-17, 1996 Meeting

The minutes of the May 16-17, 1996 MISATFOR meeting were approved with no changes.

FETPIP - Duane Whitfield

Duane Whitfield distributed the diskettes and instructions for the 1995-96 Placement information. Colleges should provide additional local placement information data to this file and return to the Division. FETPIP has completed a reorganization and is now part of the Division of Workforce education and Outcome Information Services. FETPIP is in the process of investigating receiving Labor data from other states to expand their placement data reports.

Personnel Data Base (PDB) Update - John Walker and Robert McMullen

Personnel Data Base

Robert McMullen distributed a list of questions of Personnel Data Base (PDB) issues. The discussion at the 1996 Annual Reports Workshop (ARW) PDB round table will cover the PDB section and this list of questions. The round table discussion will also include what constitutes "Date in Current Position", classes not assigned to rooms, PIC students who will be processed through payroll, reporting of benefit and salary information and PDB edit criteria

Integrated Data Base

The Division is implementing the integrated data base. There will have to be a two step certification process for the integrated data base. Harlow Kendig suggested the form read "Report Verification" as opposed to "Data Base Certification."

FTE Estimates

The Presidents' Council made a change to the State Board of Education and now only the Presidents will sign off on the FTE Projections and Estimates

There is new proviso language which states that Federal Military Personnel taking classes under the Apprenticeship Program can not be counted toward FTE and right now there is not way to account for

these individuals. A decision will need to be made to either add a table value to account for them or to report them under "non-funded."

Capital Outlay FTE Projections

Two changes were made to the FTE Projections. The Division expanded program areas to match the FTE Enrollment Plan. Added a Site 98 for sites added during the projection years.

Student Data Base - Jim Talmadge and Margaret Wingate

Discussion at the 1996 ARW Student Data Base (SDB) Round table will consist of reviewing all changes made to the data element dictionary and a review of the SDB verification reports.

Withdrawal and Forgiveness Rule

The Withdrawal and Forgiveness Rule was distributed. This rule has been reviewed and approved by the Council of Instructional Affairs, Presidents' Council, and has been adopted by the State Board of Community Colleges. The rule will now go forward to the State Board of Education for approval.

CLAST Exemption

The Division has not received any further information regarding CLAST exemptions.

Student Right-To-Know

The Student Right-To-Know requirements will be collected in a new NCES IPEDS Graduation Rate Survey report. This report will not be due to IPEDS until January 1998. Margaret Wingate distributed a draft copy of the Graduation Rate Survey. Colleges were asked to review the survey and the survey will be discussed in detail during the Student Data Base Issues meeting in September.

Performance Based Incentive Funding - Margaret Wingate

Joan Roddenberry will provide an overview of the Performance Based Incentive Funding (PBIF) during the 1996 ARW General Session on Tuesday. During the 1996 ARW PBIF round table, a more detailed presentation will be given on the PBIF system. A change in law now allows you to report Quick Response students for FTE. The Division is going to obtain a legal opinion as to how we can count students for FTE if they do not pay a fee.

Performance Based Budgeting- Howard Campbell

Draft Measures for adult education to be considered a part of Performance Based Program Budgeting was distributed. Members were asked to review this draft proposal with the adult education personnel at their college and be ready to discuss it at the September MISATFOR meeting. This proposal will also be reviewed by the Council for Instructional Affairs.

Accountability - Margaret Wingate

Each College was provided draft Accountability Reports for the following measures:

Measure 1 Part 1 - Enrollment Report

Measure 2 - A.A. Transfers Report

Measure 3 Part 2 - Vocational Program Placement Report

Measure 4 Part 1 - College Prep Success Report

Measure 5 - CLAST Performance Report.

Margaret Wingate requested that the colleges closely review each measure and let Margaret know if the reports do not look correct. The remaining outcome reports should be ready for distribution in early August.

Information Resource Issues - Howard Campbell and Preston Howard

Every two years the Division has to produce a strategic plan for information resource management. A draft plan being reviewed for this purpose was distributed for informational purposes.

PEPC Studies - Howard Campbell and Margaret Wingate

There are eight PEPC studies in this year's proviso language, six of which relate to Community Colleges. A copy of the language and a list of the studies were provided for informational purposes.

Program Review - Pat Windham

Pat Windham distributed a copy of an informational memorandum on program review and discussed how the review process works. The Program Bureau has changed its name to the Office of Educational Services and Research. This Office will be conducting a study on dual enrollment students through the SUS. If you have any ideas or suggestions to assist with this study, please contact Pat.

1996-97 MISATFOR Goals and Objectives - Jeff Stuckman

Jeff Stuckman distributed a copy of the proposed 1996-97 goals and requested members to review them and let him know of any proposed additions, deletions, modifications or suggestions. John Walker would like to see a goal added addressing placing more information on diskette and the Division's Web site and moving more toward electronic data. Bill Carman suggested that Goal #1 be amended to say "The Florida Community College System Integrated Data Base Project." The Division advised that it will be placing the SBCC agendas on the Web and the address is WWW.DCC.FIRN.EDU.

Election of Officers - Jeff Stuckman

Nominations for Vice-Chair/Chair Elect/Minute Taker were accepted. John Walker nominated Jim Talmadge. Jerry Mock nominated Bill Beckham. Each college in attendance submitted one vote and after counting the votes, Jim Talmadge was elected Vice-Chair/Chair Elect/Minute Taker for the 1996-97 year.

Old Business/New Business

Ed Cisek distributed and discussed a chart addressing dual enrollment headcount and funding.

Next Meeting

MISATFOR Motion

Motion to hold the next MISATFOR Meeting on September 19 and 20, 1996 in Orlando.

Motion was approved.

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FTE Estimates

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Capital Outlay FTE Projections

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