

Management Information Advisory Task Force
Issue Groups
May 20, 1999

Student Data Base Issues – Bill Carman and Brian Walsh:

D.E. 2106 – Advanced Technical Certificate Completion Hours:

The data element definition for this element was distributed. This element is required since the program length for ATC's are institution dependent.

D.E. 1105 – Entry Level/Exit Test:

The issue of appropriate date to report the CLAST test has been clarified. The earliest date the subtest was taken should be reported as the date. The highest score the student has achieved should be reported as the score.

Entry Level Test Data for Readiness for College Information:

College Ready Diploma students should be considered to have successfully met the cut scores in all three subject area. The programs for the Readiness for College will be modified to include the College Ready Diploma students beginning with the 1998-99 Winter/Spring End of term.

1999-2000 SDB Data Submission Dates:

The 1999-2000 Student Data Base Submission dates were distributed. These dates were approved at the May MISATFOR meeting.

Building Construction Course Number Report:

The Building Construction Course report is verified each March by the colleges. The SBCC proposed providing the data from the fall preliminary data to the Office of Postsecondary Education without verification at the college level. The colleges vetoed this plan because some colleges do not have information until the end of the fall term. The SBCC will continue to send the report to the colleges for verification.

SDB Data Element Dictionary:

The SDB Data Element Dictionary Version 11.0 will be distributed at the Reports Workshop. The dictionary will reflect some minor formatting changes. The SBCC plans to put it on a CDROM using Word.

SDB File Record Length:

The SDB submission file record length will increase from 141 to 200 bytes in the 2000-2001 reporting year. The IPEDS requirement for Race/Equity will consume a large part of this increase.

IPEDS:

The change in reporting Race/Ethnicity will probably be required by fall 1999 and would be reported in a supplemental file.

Personnel Data Base Issues – Robert McMullen:

New PDB Data Submission Dates:

The submission dates for the 1999-2000 reporting year, approved at the last MISATFOR, were distributed.

New Benefits Verification Reports:

New verification reports for the 1998-99 year will be available with the 4E data submission.

Future Salary Reports:

Future Salary reports will be produced by Salary and by Activity. A list of new reports, and selection criteria, was distributed. MISATFOR recommended that the reports be generated by salary type.

D.E. 4055 – Primary Course Section Classification:

The Data Element definition for this element was distributed.

Integrated Data Base – Robert McMullen:

Distance Learning Courses:

A new report was distributed which reports the student enrollments by Distance Learning types. This report requires both the PDB and the SDB.

Headcount, Hours and Ratios by FP/PT Faculty:

A survey has been sent to the colleges to collect information on full-time/part-time faculty. Selection criteria for this survey were distributed in March and January MISATFOR meetings.

Room/Space Utilization Reports:

Fall 1998-99 Room Utilization graphs for all colleges were distributed.

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Minutes:

Minutes were approved with one change. PSAV OCP's can be reported for 1998-99.

Budget/Legislative Issues – Ed Cisek:

The SBCC 1999-2000 Legislative Summary was distributed and discussed.

Technology – Howard Campbell:

The SBCC was not successful in the request for web development funds for colleges.

FACTS – John Walker: :

John Walker gave an update on FACTS. An Expert workshop meeting for Financial/Student Services will be held on July 20- 21 in Tampa and July 20-21 in Orlando. Funds will be available for colleges who are on-line by September 1999.

WorkForce Development – Bill Carman:

A sample of the Program OCP lengths was distributed. Research is continuing on whether a new data element will be required. A handout of CIP information needed for AS OCP's for follow-up was distributed. Colleges need to be prepared to report using the table in the summer. Other issues were discussed, including the change to reporting Adult Ed and Adult with Disabilities. Also, for Apprenticeship, only 25 hours of on the job training per week per student can be reported for FTE or funding.

FTE – Robert McMullen:

Changes for next year were discussed. Changes will be effective beginning with the fall term. SB1794 changes the requirement that students pay 100% for the same college prep class to the second attempt. Financial hardships will also apply to college credit.

Changes in reporting College Prep FTE were distributed. Beginning with the 1999-2000 summer term, colleges will report Student Semester hours for College Prep classes.

IPEDS – Bill Carman and Judith Thompson:

Bill gave an update on the IPEDS reporting of multiple race/ethnic codes. A letter has been sent to the President from IPEDS and the SBCC regarding Web based reporting. IPEDS Occupational Specific Enrollment reports may be removed from reporting requirements.

Bureau Update – Howard Campbell:

Bureau/Division Goals and 1998-99 Bureau Success stories were distributed.

Minutes submitted by MISATFOR Vice-Chair Jeanette C. Humphrey.